

# Memorandum

**To:** Millie J. Robbins  
**Dept:** Public Health  
**From:** Lina Roeun, Buyer, Purchasing Department  
**Date:** 11/22/2022

**Re:** Renewal of RFQ 2022-070, Mental Health Service Providers

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The above referenced contract will expire on April 25, 2023. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence April 26, 2023 and would expire April 25, 2024.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email or fax this form back to me at (817) 212-7247 by December 13, 2022:

Bridges to Crossroads & IOP Care  
PSP Professional Service, Inc.

Yes, I wish to continue the current contract.

No, I do not wish to continue the current contract.

Funds to support this contract will be provided by the following accounts:

569011/74100-2023/5100904000 569011/F0028-2023 (will change to F0028-2024 on March 1, 2023)/5100904000/Grant-2004 569011/F0028-2023 (will change to F0028-2024 on March 1, 2023)/5100904000/GRTP1-2004

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SIGNATURE: Millie Robbins Digitally signed by Millie Robbins  
Date: 2022.12.05 07:06:41 -06'00'

DATE: \_\_\_\_\_



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

January 3, 2023

Christia Rogers  
Bridges to Crossroads & IOP Care  
5750 Rufe Snow Dr., Suite 150-A  
North Richland Hills, TX 76180

Re: RFQ No. 2022-070 – Mental Health Service Providers

Dear Ms. Rogers:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 26, 2022 through April 25, 2023. The effective dates for the first renewal option will run from April 26, 2023 through April 25, 2024.

Tarrant County Purchasing Department hereby extends an invitation to Bridges to Crossroads & IOP Care to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on April 26, 2022. Bridges to Crossroads & IOP Care acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through April 25, 2024.

Yes, Bridges to Crossroads & IOP Care will accept the offer to extend the same contract pricing and discounts through April 25, 2024. **Please include a current 1295 Form with your response.**

No, Bridges to Crossroads & IOP Care will NOT accept the offer to extend the same contract pricing and discounts through April 25, 2024.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

*Teresa Ralls*

\_\_\_\_\_  
Teresa Ralls,  
Senior Buyer  
Tarrant County  
817-884-3246  
817-212-7247 (fax)

*Christia E Rogers MEd, LPC-S, NCC*

\_\_\_\_\_  
Christia Rogers  
Bridges to Crossroads & IOP Care

\_01/04/2023\_\_\_\_\_

Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

January 3, 2023

Gaby Garcia  
PSP Professional Services Inc  
2831 Ellis Ave  
Fort Worth TX 76106

Re: RFQ No. 2022-070 – Mental Health Service Providers

Dear Ms. Garcia:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 26, 2022 through April 25, 2023. The effective dates for the first renewal option will run from April 26, 2023 through April 25, 2024.

Tarrant County Purchasing Department hereby extends an invitation to PSP Professional Services Inc to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on April 26, 2022. PSP Professional Services Inc acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through April 25, 2024.

Yes, PSP Professional Services Inc will accept the offer to extend the same contract pricing and discounts through April 25, 2024. **Please include a current 1295 Form with your response.**

No, PSP Professional Services Inc will NOT accept the offer to extend the same contract pricing and discounts through April 25, 2024.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Teresa Ralls

Teresa Ralls  
Tarrant County  
817-884-3246  
817-212-7247 (fax)

Gaby Garcia, UPL

Gaby Garcia  
PSP Professional Services Inc

1-3-23  
Date

RFQ No. 2022-070 for MENTAL HEALTH PROVIDERS

EVALUATION CRITERIA	Max Point Value	Bridges to Crossroads Counseling & IOP Care N. Richland Hills, TX HUB - No	PSP Professional Services, Inc. Fort Worth, TX HUB - No	Zeitgeist Wellness Group San Antonio, TX HUB - No
Qualifications and Experience	50	25	30	5
Thoroughness of Response including Questionnaire	30	15	18	9
Education, Certification, Licenses and Specialties	10	5	8	3
References	10	4	7	1
<b>TOTAL</b>	<b>100</b>	<b>49</b>	<b>63</b>	<b>18</b>

Award Recommendation: Bridges to Crossroads Counseling & IOP Care and PSP Professional Services, Inc.